



# *ETID*

## *ELECTRONIC TURN IN DOCUMENT*

OVERVIEW

FEBRUARY 2006

*SIMPLIFYING THE TURN IN PROCESS*

# ETID OVERVIEW

- **DESCRIPTION**



- \* **ELECTRONIC METHOD TO PREPARE A DISPOSAL TURN-IN DOCUMENT (DD 1348-1A)**

- \* **WEB BASED PROGRAM**

- \* **DESIGNED FOR GENERATORS WHO MANUALLY PREPARE DTIDS**

- SMALL-MEDIUM GENERATORS WHO TYPE OR HANDSCRIBE A DTID
    - NON-ACCOUNTABLE PROPERTY

- **USABLE OR HAZARDOUS PROPERTY**

- \* **CREATE/UPLOAD HAZARDOUS WASTE PROFILE SHEETS**

# ETID OVERVIEW

- **FEATURES**

- \* **AUTOMATED REGISTRATION PROCESS**
- \* **EASY TO USE**
  - **DROP DOWN MENUS**
- \* **PRE-POPULATES MANY OF THE FIELDS FOR NSN ITEMS**
  - **ITEM CHARACTERISTICS/DEMIL CODES**
  - **SAVES TIME LOOKING UP CODES AND INFORMATION**
- \* **INCLUDES CERTIFICATIONS (*i.e.* **DEMIL**)**
- \* **PRINTS DD 1348-1A, CERTIFICATIONS, SHIPPING MANIFEST**
- \* **BARCODE INVENTORY LABELS & BARCODES ON 1348-1A**

Address



<https://www.drms.dla.mil/etid.html>

# ETID OVERVIEW

- **GENERATOR BENEFITS**

- \* ELIMINATES MANUAL PREPARATION OF DTID
- \* REDUCES TIME REQUIRED TO COMPLETE DTID
  - 5-10 MINUTES A DOCUMENT
- \* IMPROVES DATA ACCURACY FOR NSN ITEMS
- \* RECEIVE FEEDBACK FROM DRMO BEFORE TURN-IN
- \* REDUCES PROPERTY REJECTIONS
- \* IMPROVES INTRANSIT ACCOUNTABILITY
- \* PRINTS DOCUMENTS & BAR CODES

Address  <https://www.drms.dla.mil/etid.html>

# OVERVIEW

- **DRMO BENEFITS**

- \* ALLOWS REVIEW OF TURN-IN BEFORE RECEIPT
  - SCREEN INCOMING WORKLOAD
  - REJECT BEFORE PHYSICAL RECEIPT
  - REDIRECT CAPABILITIES
- \* REVIEW ETIDS FOR MULTIPLE DRMO LOCATIONS
- \* ELECTRONICALLY CAPTURES RECEIPT INFORMATION
  - SPEEDS RECEIVING
- \* BARCODES ON DTID
- \* BARCODE LABEL CAPABILITY

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# PROCESS OVERVIEW

## 1. GENERATOR

- \* LOG ON TO ETID WEB SITE
- \* ENTER DTID NUMBER AND NSN/LSN INFORMATION
  - PROCESS WILL ELECTRONICALLY GATHER NSN DATA
  - ENTER REMAINING TURN-IN DATA
- \* ELECTRONICALLY SUBMITTED TO DRMO

## 2. DRMO

- \* REVIEWS ETID; APPROVE, REJECT, OR REDIRECT
  - DRMO WILL COORDINATE TURN-IN WITH GENERATOR

## 3. GENERATOR

- \* RECEIVES ACCEPTANCE FEEDBACK;
  - EDIT/RESUBMIT IF NECESSARY
- \* PRIOR TO TURN-IN, PRINT DD1348-1A, CERTIFICATIONS, LABELS
- \* TURN-IN

## 4. DRMO

- \* SCAN BARCODE
- \* PROCESS INTO DAISY

**DRMS ETID**

VERSION 4.0.3  
DRMS [Notice](#)

[Last Version Changes](#) [Help/Experiencing Problems](#) [FAQs](#)

Current ETID Users	
<a href="#">ETID Generator Login</a>	<a href="#">ETID DRMO Login</a>
Click here to <i>create</i> turn-in documents.	Click here to <i>approve</i> turn-in documents.

  

New ETID Users	
<a href="#">Account Request</a>	<a href="#">Check Request Status</a>
<small>*NOTE: &lt;Account Request&gt; for generators only. DRMO personnel please use AURA to request access.</small>	
<small>Click here to check the status of your completed ETID access request, to finish a request you started but did not submit, or to change information as directed by a data owner. You must have your temporary ID and chosen password to log in.</small>	

# ETID – DRMS WEB

To view information for Generator turn-in, search our inventory for RTD including RCP inventory, view information regarding sales including browsing for special sales catalogs, select one of the following:

[Generator/Installation](#)  
( ETID/DRMO  
Turn-ins of govt.  
property )

[R/T/D Customers](#)  
( Military, Govt.,  
Public Service,  
Schools, LESO &  
Nonprofit)

Special Programs:  
[RCP](#)  
[Precious Metals](#)  
[Tire Recycling](#)  
New 1/9/06

[Sales Customers](#)  
(Private Company or  
Individual)

PRODUCTION/LIVE

DEMO/TRAINING

## Electronic Turn-In Document ( ETID )

[ETID SYSTEM](#)

[ETID Training and Demo System](#)

### GENERAL

[ETID Business Rules](#) (.pdf) 08/05

[FAQs](#) (.pdf) 9/19/02

[ETID Generator Reports](#) (Discoverer Query)

[ETID Hazardous Access](#) (New 01/06)

[ETID Hazardous Overview](#) (New 01/06)

### DRMO/GENERATOR TRAINING

[ETID Overview 0905](#) (.ppt)

[ETID Access 0905](#) (.ppt)

[ETID Generator 0905](#) (.ppt)

[ETID DRMO 0905](#) (.ppt)

[ETID Printing 0905](#) (.ppt)

TRAINING  
BRIEFINGS

REPORTS

Address



<http://www.drms.dla.mil/turn-in/>

# POINTS OF CONTACT

## ETID access or Usable Property

### CONUS Locations:

(via e-mail) [Roger Kriegbaum](#)  
or phone: (commercial) 269-961-7288; (DSN) 661-7288

### OCONUS Locations:

(via e-mail) [Larry Williams](#)  
or phone: (commercial) 269-961-5090; (DSN) 661-5090  
**OR**  
(via e-mail) [Jim Lamontagne](#)  
or phone: (commercial) 269-961-5337; (DSN) 661-5337

## Hazardous Property

(via e-mail) [Randy Schmitz](#)  
or phone: (commercial) 269-961-5874; (DSN) 661-5874

For Application/Technical Support, please contact:

(via e-mail) [DRMS Helpdesk](#)  
or phone: (commercial) 269-961-4999; (DSN) 661-4999

## **ETID PROGRAM MANAGER:**

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